

Charging & Remissions Policy

October 2017

Aim:

The school wishes to provide the best possible educational opportunities for all pupils within the funds provided by the Local Authority. However, in order to continue to maintain the quality and breadth of education, certain activities will require financial support from parents/carers. The school's concern is to keep these financial contributions to a reasonable level to achieve value for money and, to ensure that as far as possible, all pupils are able to take part irrespective of their circumstances. We will also ensure that those who do contribute do not subsidise those who do not.

General Principles:

Current legislation states that educational activities undertaken during normal school hours are to be free of any compulsory charge. However, it is also recognised that many activities have, and will continue to be, dependent on financial contributions in whole or in part from parents/carers.

Charging

1. Visits During School Time

The school will invite a voluntary contribution from parents/carers to meet costs in full or in part. Pupils are not excluded from participating in an activity because a financial contribution has not been made. However, in the event of insufficient contributions being made, the activity may have to be cancelled and refunds will be given. A subsidy may be provided in respect of individual pupils from the school fund at the discretion of the Headteacher.

2. Visits Outside of the School Day and Additional Activities

Charges will be made for extracurricular visits and activities out of the school day in order to cover any costs of the visit. A summer play scheme is run in school by an external provider. A reasonable daily charge is levied for each child attending.

Pupils may be offered a place on a residential visit, for which parents are charged the cost of the child's board and lodging. Residential trips are usually subsidised through voluntary funds donated to the school for this purpose so the cost is kept within the reach of all families who wish their child to participate. Please see **Remissions** below for exemptions.

3. Other Contributions

While all classroom materials are free of charge, parents may be asked to make a small contribution towards cookery ingredients, drinks and snacks.

Remissions

The law states that children from parents who can prove they are in receipt of certain benefits will be exempt from paying certain costs. Please speak to your Class Teacher for further information.

Similarly, if the school is aware of other children whose parents would find difficulty in meeting a particular charge, it will be for the Governors to decide whether they wish to entertain request from such parents for a reduction or waiving of the charges.

The Headteacher has been given the delegated responsibility to consider such cases.

Residential visits will incur costs to parents for board and lodgings. A voluntary contribution to other costs incurred may also be requested. Parents in receipt of certain benefits may be given help in full or in part towards these costs. Each case will be considered independently.